

## WMMS PTA Meeting Minutes

Date: 8/29/2023, 6:00pm, WMMS library

### Members Present -

Emily Stagg

Jessica Jones

Morgan Blue

Blair Cuneo

Suzanne Tadd

Kris Hague

Kelly Aman

Jennifer Oldson

### PTA President Emily Stagg

- Reminded everyone that they need to be PTA members.

### Principal Kelly Aman -

- Went over new Wake County Policies about what activities PTA cannot do/prohibited and which activities should be considered cautionary.
- Still bound by these rules if off site if it is PTA or booster club
- We had to get extra insurance to be able to do the sports camps that happened prior to school and we will have to be very careful with year end and celebratory activities.
- Mrs. Aman answered questions -
  - Is there a policy about snacks - yes - not allowed in the classroom but ok in halls, some teachers will make exceptions.
  - Will we have another crossing guard? Hopefully, one was sent to Millbrook elementary. Funding is there, they are just short people.
  - Blair Cuneo DEI chair had questions about the goals of this new chair and if she can get info about diversity numbers for staff and students. Mrs. Aman relayed that it is very new and we have a lot to learn and figure out as we go.

### PTA Treasurer Suzanne Ladd

- All the checks written have to be pursuant to a past budget - makes the summer purchases tricky.
- Some schools do not write checks at all in the summer, some pass a summer provisionary budget that allows there to be some purchases prior to the year starting.
- ACTION ITEM for Spring - to figure out how to set up the provisionary budget for the next board
- ACTION ITEM - we need to set up a savings account with a secure bank, decide how much needs to be in the savings account to prepared for emergencies or loss of income
- We want to leave the next board with more than 10,000
- We rely on guaranteed making money on some of the fundraisers

- We were left with a good amount of money, but if we keep spending more than making, that will end.
  - PTA income - anything that we can increase or may increase this year?
    - Better marketing of our No fuss fundraiser
    - Can we use corporate matching vs corporate sponsorship - have to avoid sponsorship since Booster's use that. We can definitely try to increase corporate matching for No fuss fundraiser.
    - We are going to increase corporate matching to 500
    - Increase spirit night to 1000
    - Make sure that people know that you have to re-link grocery numbers and you can do multiple schools.
- Operating expenses - don't really change
- Student Education and Classroom Support -
  - Educator grants - first come first serve, 300 for each one unless have special permission and its gone when its gone.
  - Classroom stipends - If teachers are members, also add counselors - we can give 100-150 ( for new teachers ) for supplies
  - AP discretionary stays the same
- Hospitality and Staff appreciation
  - Welcome back - already spent
  - Staff meetings can be cut back - more donations, smart shopping - decreased to 500 ( half )
  - Hospitality and Teacher Appreciation need to stay the same
- School Programs
  - IB programme and support - decrease to 1500 - recommended by Kelly Aman
  - 8th Grade activities - a lot of changes can be made - to cut prices, need to be careful not to change the amount too much to keep things equivalent for each grade. 7250 based on enrollment now and also decreased decorations needed since some that were purchased last year are going to be reused.
  - 7th grade/6th grade end of year activities- kids just want free time with friends and snacks
  - Student Quarterly Recognition - stays the same
  - Cultural Arts - likely hard to change this year since need to do assemblies
  - Reflections - Change to 175
  - Extracurricular clubs - Give each club 200 dollars - changing total to 200 per club wit 6500, they can ask for grant if they need more
  - Field Trip stipend is already low - no change

- Advocacy, Diversity and Community
  - Team focus areas
  - Holiday Hugs - 1700 ( which was what was spent last year ) with maybe some target fundraising if needed
  - Wildcats lend a hand - can't be moved, restricted amount that has to go to this account
- Expenses still set up to be over money raised but we have some extra money that needs to be spent on students from previous years
- VP of Fundraising
  - About 100 memberships, a few copper, silver and platinum memberships
  - Funds raised are 3668
  - Spirit Nights, confirmed Manhattan pizza Oct 17, Crumbl cookie October 25, Nov 14 Chipotle, Krispy kreme over a month Nov-Dec, March 5 Manhattan Pizza, April 17 Two Roosters
  - Consider Firehouse subs, Tazikis, Jason's Deli
  - Spirit wear will be sold at the Open house the entire time
  - Spirit wear sales Catapult and walk throughs 5100 which paid for what we just bought so that is in good standing right now, from here on is profit
  - ACTION ITEM - phone message for spirit wear
  - Book Fair - Online only, or in the actual Quail Ridge bookstore, try to coordinate a spirit night in Quail Ridge during that time
  - Discussion about possible new spirit wear design or option to boost sales
- VP of Hospitality Morgan Blue
  - Teacher luncheon was great - everyone with dietary need was covered, there was some food left over, which teachers loved, but we will be careful as we go forward - more dietary needs this year, but everyone was very happy
  - Open House dinner - pizza to keep it simple
  - Need a social media Chair to be in charge of our pages and reach out
- VP Kris Hague
  - 50 dollars for PTA dues and 25 dollars for reflections needed

Motion to approve minutes from last meeting Emily Stagg, Seconded by Morgan Blue